

JILTA – THE PUBLICATION POLICY

The Journal of Indian Leather Technologists' Association (JILTA) is the official publication of the Indian Leather Technologists' Association (ILTA).

Aims and Scope

JILTA welcomes contributions that are relevant to the science, technology and engineering for leather and leather products. It provides a forum for publication of manuscripts on all aspects of leather technology, trade, commerce and economics. JILTA will consider publication of any work related to the concerns of the industry.

Types of Contributions

JILTA accepts the following types of manuscripts:

Technical Papers: These are original research works that include original findings from planned research studies. They should give a complete, clear and concise account of the works that have special significance and novelty. They comprise the major publication emphasis of JILTA and are subjected to peer review prior to publication. The manuscripts to be submitted for consideration as Technical Papers should be organized preferably into the following sections: Title Page, Abstract, Introduction, Experimental (Materials and Methods), Results, Discussion, Conclusions, Acknowledgements, References, and Tables and Figures.

Technical Notes: These too are technical articles, but here the treatment of the specific subject is not as thorough as that in Technical Papers. Technical notes are meant for accommodating a wide range of technical articles, which do not qualify as Technical Papers but still provide useful technical inputs, which are of value to the industry. Technical Notes are less formal in structure than the Technical Papers. Some flexibility is allowed for the layout of these manuscripts. For instance, they need not contain References and Experimental sections. Technical notes are low priority and hence they are not peer reviewed.

Review Articles: They give general overviews of particular fields providing the readers with an appreciation of the importance issues involved. They should present a systematic and critical assessment of the literature and describe important recent developments in the field under review. Flexibility is allowed for the main body of the Review Article, but they should include the following sections: Abstract, Introduction, Conclusions and References. Review Articles may or may not be peer reviewed.

Invited Lectures: They are usually prepared at the request of the Editorial Board. These are primarily for the members who could not attend the lectures. However, these are also for keeping records of the lectures organized by the Association (ILTA). Such manuscripts are not peer reviewed.

Letters to the Editor: They are of two types: a) Letters commenting on work published in this Journal. The editor may solicit comments from authors of the articles referred to in these letters. b) Letters commenting on issues concerning the profession/ industry. All Letters to the Editor are subject to editing.

Viewpoint: *These are personal views and opinions on debatable or controversial issues that affect the profession/trade/industry. It is desirable that the author has sufficient credible experience on the subject. These are subject to editing.*

Commentaries: They give a description and discussion of something like books and events. It is desirable that the author has the required vision and foresight to make comments.

Members' News: They cover all forms of recognition received by the members for their accomplishments, which the fellow members love to share. However, in addition to recognition/award, changes in job status, move from one company to another, and even items, which appear somewhat personal like wedding bell and receiving a blessing in the form of a baby, are also considered appropriate for inclusion in this section.

ILTA News: This section will provide information on meetings, seminars, workshops, training programmes, lectures, fairs and any other events held or to be held/organized by the Association from time to time.

Announcements: These include information regarding positions vacant, position changes sought, conferences, meetings, training courses, awards, lectures and other items likely to be of interest to the members of the Association (ILTA). They must be submitted with the name, address, e-mail and telephone numbers of the person from whom additional information can be obtained.

Abstract: This section will contain abstracts of papers/articles relevant to leather science and technology, footwear technology, leather products, leather chemicals, leather machinery and leather economics. It will also contain abstracts of papers on collagen, protein and other chemical sciences relevant to leather. The section will cover as many scientific and technical journals and periodicals as possible to provide the readers with an update on all fields of leather science and technology. The details of their abstracted papers and their source journals will be provided along with the abstracts to give the interested readers an opportunity to obtain the full text of the papers/articles. Leather Science Abstracts (LESA) prepared by National Information Centre for Leather and Allied Industries (NICLAI), Central Leather Research Institute, Chennai and are published every month in JILTA is an ideal model for this section. The Journal will continue to publish LESA every month under the present arrangement.

Editorial: Each issue of JILTA carries an editorial. It reflects the official view of the Association. The editor usually writes the editorial and it carries his name and signature. However, JILTA also invites small write-up for consideration as editorial on various issues that are of concern to the industry, trade and profession. The editor makes sure that the views expressed herein align with the interest of the Association and the editorial carries the name and signature of the contributor in recognition of his or her contribution.

General Requirements for Manuscripts

Manuscripts must be written in simple, direct, and grammatically correct English. All manuscripts should be typed double-spaced in single-column format with the pages numbered consecutively. The file should be saved as a Word file in Windows format preferably with Arial font.

Title

The Title Page should have a brief, informative title at the top followed by the Authors' full names (with the corresponding author first unless otherwise indicated by a footnote), and the name of the department(s) and institution(s) to which the work should be attributed. A corresponding author must be nominated and his or her e-mail address and mobile phone number must be provided.

Abstract

The second page should carry a concise and factual abstract. It should tell why the work was done and briefly state the principal results and their significance. The abstract is routinely posted in the Association (ILTA) website, so it must be able to stand alone.

Introduction

The Introduction should explain the purpose of the investigation and indicate the significance of the reported work. While a detailed literature survey is to be avoided, it must cite the important published contributions to describe the relation of the reported work to other work in the area and indicate how the work reported in the manuscript differs from them. It is desirable that the research questions are listed explicitly at the end of the Introduction.

Experimental

This section consists of two sub-sections: Materials and Methods. These two sub-sections together should provide sufficient detail to allow the work to be reproduced. Only new or substantially modified methods are to be described. For established methods it is just sufficient to cite the references and indicate the relevant modification, if any. This section should include the source and grade of all chemicals used and the precise specifications for equipment employed when they could be important to the interpretation of the results.

Results and Discussion

The Results section should briefly present the pertinent experimental data in text, Tables and Figures. The data presented in Tables and Figures must not be repeated in the text. Duplication of data in Tables and Figures should also be avoided. While the given data need be precise, only a meaningful number of decimal places should be reported. All data reported as means should also be accompanied by their standard deviations. When reporting the results of comparison of measured quantities, the size of the effect or at least its statistical significance should be stated.

The Discussion section should focus on interpretation of the findings. It should emphasize the new and important findings and discuss the implications and limitations of these findings and their application. While this section describe the relation of the reported results to other work in the area, extensive citations and discussion of published literature should be avoided. As a rule, data already presented in the Results section should not be repeated in this section. In order to avoid such repetition, a combined Results and Discussion section may be presented.

Conclusions

Conclusions should be brief and must be based only on the reported results.

Acknowledgements

This section includes statements of all form of support, which do not justify authorship. The nature of the contribution should be specified.

References

References should be numbered with Arabic numerals consecutively throughout the manuscript as superscript. They should be listed on a separate page at the end of the manuscript and numbered in the same order in which they are referred to in the manuscript. For references with three or fewer authors, all the names should be listed. The Chemical Abstracts abbreviations for the journal titles should be used wherever possible, but the journals, which are not covered by Chemical Abstracts, should be spelled out.

Sample references are given below:

Journal article

Ros, M. and Ganter, A.; Possibilities of reduction of recipient loading of tannery waste in Slovenia; *Water Sci. Technol.*, **37**, 145-152, 1998.

Book chapter

Eychmuller, A.; In: *Nanoparticles* (Eds: Schmid, G.), Wiley-VHC, Weinheim, 2004, pp. 24-28.

Book

Montgomery, D. C.; *Design and analysis of experiments* (3rd Ed.), John Wiley and Sons, New York, 1991, pp. 165-179.

World Wide Web

Michel, A.; Cutting Remarks [Leather International Web site], July 10, 2008, at: http://www.leathermag.com/news/fullstory.php/aid/13246/Cutting_Remarks.html

Tables

Tables should not be embedded in the text. They should be numbered consecutively with Arabic numerals in the sequence in which they are referred to in the text and presented at the end of the manuscript after the References section. A short descriptive title should appear above each Table. Tabular presentations should be self-explanatory. The data presented in Tables should supplement, rather than duplicate the results described elsewhere in the article. Tables that are more than 170 mm wide should be avoided. The preferred width is 80 mm so as to accommodate a Table in a single column width. Tables should be presented with a minimum of horizontal lines and no vertical lines. Tables created using word processing software such as Microsoft Word are preferred.

Figures and Diagrams

Figures should not be inserted into the body of the text. They should be numbered consecutively with Arabic numerals in the sequence in which they are referred to in the text and presented on separate pages after the Tables. A short caption, which explains in detail the contents of the Figure, should be given below each Figure. Graphs and line drawings generated by commonly used graphing programmes such as Microsoft Excel are preferred. Figures and Diagrams should complement the text and should be of exact column measurements (1 column= 80mm; 2 columns = 170 mm). So, the illustrations should be such that they can be reproduced directly after reduction to 80 mm width. For electron micrographs, a scale marker/bar, not magnification, must be placed on them with the scale indicated in the legend.

Life Lines

Each author should submit a brief biography along with the manuscript for publication in this Journal under Life Lines section. However, for authors, whose work has appeared in recent issue of the Journal, citation of the issue will suffice.

Manuscript Submission

Manuscripts to be submitted for publication should be sent directly to the Hon. Editor. Manuscripts must be submitted in electronic format, either as an E-mail attachment or on a CD-R disc. E-mail versions are considered complete and are preferred to submission on disk. Submission of a manuscript to the Journal Editor implies that the work described has not been published previously, that it is not under consideration for publication elsewhere, and that, if accepted, it will not be published elsewhere in the same form without the consent of the Journal Editor.

Review Process

The Journal Editor does a preliminary review of all manuscripts submitted for consideration. If the Editor considers that the manuscript is likely to be of interest to the subscribers and is sufficiently original, the manuscript is accepted for further processing. Manuscripts received for consideration as Technical Papers are sent for peer review to two reviewers or experts on the relevant field. The reviewers are asked to report the following: a) if the subject is of concern to the industry, b) if the reported work is original c) if the presentation meets the literary standard of JILTA, d) specific revisions that can improve the manuscript to make it acceptable for publication, and e) overall impression in terms of acceptability of the manuscript for publication in JILTA. The Journal Editor considers the reviewers' comments to make the final decision regarding the acceptability of the manuscript and informs the authors of the decision. Authors of manuscripts requiring revision are provided with the reviewers' comments sometimes with some additional comments made by the Journal Editor and invited to respond to all of these comments.

While submitting the revised manuscripts, authors are requested to underline the changes and identify the changes by colouring the font in red. Whether the author's responses are satisfactory or not is decided by the Journal Editor.

Proofs

The manuscripts received from authors may undergo an editing process. Editorial changes are made to improve clarity and achieve compliance with JILTA style. The Journal Editor reserves the right to make necessary editorial changes to the manuscripts accepted for publication. Electronic page proofs are sent to the corresponding author for checking the copyedited and typeset article prior to publication. Portable Document Format (PDF) files of the typeset pages are sent by e-mail. Proofs are to be checked carefully and returned by fax within 24 to 48 hours of receipt. Proofs are meant for checking the typesetting, editing, completeness and correctness of the text, Tables and Figures only. They are not to be taken as an opportunity for second thoughts.

Reprints

Authors may be provided with a PDF file of the final print version of their articles on request.
