Guideline for Paper Presentation at 8th AICLST, Kolkata, India

Paper Selection Process:-

1. Papers to be made on the theme "Leather-2020 : Challenges & Opportunities". Areas of this theme are (a) Market (b) Product (c) Process Technology & (d) Human Resource. Points in detail regarding these areas already have been mentioned in the 'Call for Paper' available in the ILTA website.
2. Professional vetting of papers will be done by a panel of Reviewers consisting of reputed Scientists & Technologists for presentation.
3. Authors of the papers will be intimated well in advance about the selected mode of presentation i.e. whether it will be 'Oral Presentation' or 'Visual Presentation'.
4. Papers for presentation will be selected on good balance of topics that can cover the world wide leather industry's interest.
5. Sufficient standard and exclusivity in the matter of papers will be maintained.
6. Only generic name should be used in the papers for presentation. Mentioning of any commercial product or brand is strictly prohibited.

Preparation of paper :-

1. Authors selected for presentation of their paper will be informed well before the time of the event.
2. After confirmation received they will send their finalized text with abstracts (in PDF format), within the period mentioned by the organizing committee.
3. The finalized text must be sent in a Hard copy and also a Soft copy by e-mail or in CD.
4. The official language of papers must be English.
5. List of the Title/Subject of the Paper and it's authors will be placed in the organizer's website and brochures in due course of time.
6. After conference the organizers are entitled to publish these papers in the suitable concerned journals and as they will think as deemed to be fit.
7. An author is permitted to alter his/her presentation within a reasonably accepted time. But the main theme as laid down in the abstract must not altered.

Important for presentation :-

1. **For Oral Presentation :**

   a. Language for presentation will be English.
   b. This presentation can be types of only Lecture or Lecture with Audio-Video analysis.
   c. Lecturer can use a LCD Projector for PowerPoint presentations or Overhead Projector for Slide presentations or a suitable technology to present his/her paper clearly understandable.
   d. Slides should be made with such a good font and style so that it can be readable from the remotest corner of the conference room.
   e. Tables and Graphs used in the presentations should be well accommodated and clear enough for readability.
   f. Video illustration should be as shortest as possible and to the point
   g. Time for the whole presentation is around 20 minutes in total including an open house discussion session on the concerned topic.

2. **For Visual Display :**

a. Required arrangement should be intimated and handed over to the organizing committee by the inventor/illustrator well before time for the presentation.
b. Illustrator is not allowed to use any commercial brand name for his visual display.
c. At the end of the completion of 'Oral presentation' of every Technical session, slot will be provided for interaction on the Visual presentation of the specified subject.
d. If it is required any special illustration on the presentation, Displayer under permission of the Chair, should explain it very to the point and within a shortest possible time.